

# VIDEO MEDIATION: A GUIDE FOR PARTIES AND ATTORNEYS



To help you in getting the most benefit from your video mediation session, the Georgia Office of Dispute Resolution has put together the following list of requirements and considerations for parties and attorneys.

## Technical Requirements:



- Computer (laptop or desktop preferred) with:
  - Camera and microphone
  - Charging cord
- Secure, high-speed internet connection (no public Wi-Fi)

## General Requirements:



- Have your documents available (preferably online)
- Turn off all other computer functions, including notifications
- Log into the session at least five minutes early
- Be prepared to remit payment to the mediator electronically
- Must be alone in room throughout the mediation and not overheard by others

## Considerations:



- Quiet location where you are less likely to be disturbed
- Turn off all other devices and notifications to limit distractions
- Become familiar with technology platform (e.g. Zoom or WebEx)
  - Watch available tutorials